**Minutes**

**October 23, 2013**

**PTO Board Meeting**

**ROE Library – 6:00 p.m.**

The Board of Directors (the “Board”) of River Oaks Elementary School Parent-Teacher Organization (“PTO”) met on Wednesday, the 23rd day of October, at 6:00 p.m., in the Library of River Oaks Elementary School. The following officers and members of the Board of Directors were presenting, thus constituting a quorum:

Liz Palmer – President

Kara Richardson – First Vice President

Madhuri Chilakapati – VP Internal Relations

Toby Fullmer – VP Public Relations

Charles Koerth – VP Finance

Chiarra Stratton – Secretary

Lisa Pollock – Budget & Finance

Travis Crabtree – Ways & Means

Amie Canfield & Margaret Young – Teacher & Staff Appreciation

Tina Salem & Kathryn Hensey – Volunteer Coordinators

Liz Daniel – School Life Coordinator

Stephanie Slobin – Specialist Representative

Jacqualin Seely & Nichole Pruitt – Kindergarten Representative

Regina Ibarra – 1st Grade Representatives

Laurel Agris & Chaunacey Broberg – 2nd Grade Representatives

Eddie Sikes – 3rd Grade Representative

Michelle Taylor – 5th Grade Representatives

Amber Thomas – Teacher Representative

Renee Lieber – Teacher Representative

Alex Thornton – Teacher Representative

Keri Fovargue – Head of School

Dottie Lawrence – Administrative Representative

Various members of the PTO including parents/guardians of ROE students, ROE faculty and ROE staff (collectively, “PTO Members”) were also present for the meeting.

Call to Order

Liz Palmer, President of the Board, called the meeting to order.

Minute Approval

Chiarra Stratton presented the minutes from the September Board Meeting. Kara Richardson moved to approve the minutes. Liz Daniel seconded said motion which passed unanimously.

Online Auction Update

Kara Richardson presented the update on the upcoming Online Auction. There has been a great response to the Great Gatherings. Final preparations are finishing up and the auction will go live on November 8, 2013.

Financial Update

Charles Koerth made a motion to move our PTO accounts to Frost Bank, who is a corporate sponsor for this school year. Madhuri Chilakapati and Stephanie Slobin seconded. Motion to transfer accounts to Frost Bank was unanimously carried.

President’s Update

Liz Palmer presented the President’s update.

Liz noted that the Fun Run was quite successful. Liz thanked the volunteers who put it together as well as the corporate sponsors of this event.

In response to the inquiry at the last board meeting regarding planting donated trees in the 1st and 2nd grade walkers area, it has been determined that there are no sprinklers in that area. Therefore, planting trees in that area is less than ideal, since there will not be a way to maintain them.

DePelchin Children’s Center has contacted Liz about coming to ROE to make presentations on topics of possible interest to parents. Liz asked for input regarding possible topics (suggested topics: bullying, STAAR testing prep, communication styles) and timing of such presentation. It was suggested that the PTO set a date in January or February that is separate from the PTO meeting for a presentation and the topic: TBD.

Charles Koerth will look into making the basketball goals retractable in order to make the covered space more versatile.

Liz reminded the Board that information and links regarding the San Felipe high rise are on the website.

With regard to the shade structure, Liz has not received any response from the prior contractor so there has not been any progress made regarding this matter.

Ms. Amber Thomas inquired about the status technology updates. Dr. Fovargue responded that Ms. Gonzales is surveying the need to upgrade computers and systems, specifically, the changes needed to implement iStation. Dr. Fovargue is also meeting with vendors regarding new computers for classrooms and teachers.

ROE School Update

Dr. Keri Fovargue presented the School Update. Veteran’s Day celebration is coming up on Monday, November 11, 2013. For the Great Gatherings, Dr. Fovargue has created two events: the Book Club with her and the ROE has Talent event. Constant Contact list (which is used to send out ROE News and all other school electronic communication) is being updated to ensure most up-to-date contact info in the database. Literacy Night was well-received and parents who attended gave positive feedback.

Other Business

There being no other business to address, a motion was raised and seconded to adjourn the meeting, which was passed unanimously.